



APPLICATION FOR EMPLOYMENT

AN EQUAL OPPORTUNITY EMPLOYER

INSTRUCTIONS:

PLEASE ANSWER ALL QUESTIONS IN YOUR OWN HANDWRITING IN INK.

Clearly state your qualifications which meet the requirements for the position for which you are applying. Any false statement is cause for rejection of your application or discharge from employment.

PLEASE PRINT

BIOGRAPHIC DATA

NAME	(First)	(Middle)	(Last)	(AREA CODE)	TELEPHONE NO.
ADDRESS			CITY	STATE	ZIP CODE
If hired, can you present evidence of your legal right to work in the United States? <input type="checkbox"/> YES <input type="checkbox"/> NO		Are you over 18 yrs of age? <input type="checkbox"/> YES <input type="checkbox"/> NO		Have you ever been convicted of a felony? If yes, state circumstances. (A conviction will not necessarily disqualify you from employment.) <input type="checkbox"/> YES <input type="checkbox"/> NO	
How were you referred to WesCorp?		Do you have any relatives currently working at WesCorp? <input type="checkbox"/> YES <input type="checkbox"/> NO Relationship:			
Position Applying For:		Salary Desired:		When could you start working for WesCorp?	
Title		Job #			
Do you wish to work: <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time <input type="checkbox"/> Temporary? If part-time, specify hours or days.				Have you previously worked for WesCorp? <input type="checkbox"/> YES <input type="checkbox"/> NO Date _____	
WesCorp's regular work week is Monday through Friday, 8:30 am-4:30 pm.					

FOR PROPER EVALUATION, IT IS ESSENTIAL THAT ALL OF THE FOLLOWING QUESTIONS BE ANSWERED ON THIS APPLICATION. RESUMES MAY NOT BE USED TO SUPPLEMENT THIS INFORMATION.

EDUCATIONAL BACKGROUND

TYPE OF SCHOOL ATTENDED	NAME, CITY & STATE OF SCHOOL	MAJOR AREA OF STUDY	DEGREE/HIGHEST YEAR COMPLETED	MAY WE CONTACT?
HIGH SCHOOL OR PREPARATORY SCHOOL				YES <input type="checkbox"/> NO <input type="checkbox"/>
COLLEGE				YES <input type="checkbox"/> NO <input type="checkbox"/>
OTHER				YES <input type="checkbox"/> NO <input type="checkbox"/>

OFFICE SKILLS >	TYPEWRITER	PROOF MACHINE	DATA ENTRY	ADDING MACHINE/CALCULATOR
SPEED >				

Is there any reason why you cannot perform the essential functions of the position for which you are applying with or without accommodation? <input type="checkbox"/> Yes <input type="checkbox"/> No	List software applications and your level of proficiency.
If yes, please describe any accommodation required.	
	List any licenses, certificates, publications or professional achievements that would support your application for employment with WesCorp.

EMPLOYMENT HISTORY

IMPORTANT

List below all present and past employment starting with your most recent employer (last 7 years is sufficient). Account for all periods of unemployment. You must complete this section even if attaching a resume.

PRESENT OR LAST EMPLOYER

NAME OF EMPLOYER		(AREA CODE)	TELEPHONE NO.
ADDRESS		CITY	STATE ZIP CODE
		MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO	
DATES OF EMPLOYMENT	TITLE OF POSITION	NAME AND TITLE OF SUPERVISOR	
FROM	DESCRIPTION OF DUTIES, RESPONSIBILITIES AND SIGNIFICANT ACCOMPLISHMENTS		
MO. YR.			
TO			
MO. YR.			
SALARY			
STARTING			
ENDING			
REASON FOR LEAVING			

NEXT PREVIOUS EMPLOYER

NAME OF EMPLOYER		(AREA CODE)	TELEPHONE NO.
ADDRESS		CITY	STATE ZIP CODE
		MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO	
DATES OF EMPLOYMENT	TITLE OF POSITION	NAME AND TITLE OF SUPERVISOR	
FROM	DESCRIPTION OF DUTIES, RESPONSIBILITIES AND SIGNIFICANT ACCOMPLISHMENTS		
MO. YR.			
TO			
MO. YR.			
SALARY			
STARTING			
ENDING			
REASON FOR LEAVING			

NEXT PREVIOUS EMPLOYER

NAME OF EMPLOYER		(AREA CODE)	TELEPHONE NO.
ADDRESS		CITY	STATE ZIP CODE
		MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO	
DATES OF EMPLOYMENT	TITLE OF POSITION	NAME AND TITLE OF SUPERVISOR	
FROM	DESCRIPTION OF DUTIES, RESPONSIBILITIES AND SIGNIFICANT ACCOMPLISHMENTS		
MO. YR.			
TO			
MO. YR.			
SALARY			
STARTING			
ENDING			
REASON FOR LEAVING			

(CONTINUE EMPLOYMENT HISTORY ON NEXT PAGE)

NEXT PREVIOUS EMPLOYER

NAME OF EMPLOYER				(AREA CODE)	TELEPHONE NO.
ADDRESS		CITY	STATE	ZIP CODE	MAY WE CONTACT? <input type="checkbox"/> YES <input type="checkbox"/> NO
DATES OF EMPLOYMENT		TITLE OF POSITION	NAME AND TITLE OF SUPERVISOR		
FROM MO. YR.		DESCRIPTION OF DUTIES, RESPONSIBILITIES AND SIGNIFICANT ACCOMPLISHMENTS			
TO MO. YR.					
SALARY					
STARTING					
ENDING					
REASON FOR LEAVING					

IMMIGRATION LAW COMPLIANCE: Immigration Reform and Control Act of 1986 requires all employers to verify each individual's lawful status in the United States and his/her lawful right to work.

For employment purposes (at the time of job offer) and in compliance with INS guidelines, proof of work eligibility must be provided no later than three (3) business days after he/she begins work.

REFERENCES: Please list three persons not living with you who will provide a reference. (Two must be business related.)

- Name: _____
Address: _____
Telephone No. (____) _____ No. of Years Acquainted _____ Relationship _____
- Name: _____
Address: _____
Telephone No. (____) _____ No. of Years Acquainted _____ Relationship _____
- Name: _____
Address: _____
Telephone No. (____) _____ No. of Years Acquainted _____ Relationship _____

I authorize and request any and all persons, present or former employers, business organizations, schools, companies, corporations and law enforcement agencies or any other governmental agency or person, including references, to supply WesCorp and/or its agents with any information concerning me and to verify the statements I have made in this application, and I further release all such parties from any and all liability for furnishing this information to WesCorp. I authorize WesCorp, its officers and directors, personnel and/or agents to conduct and interpret interview procedures they believe appropriate. I release WesCorp, its officers and directors, personnel and/or agents from any and all liability and responsibility, damages and claims of any kind whatsoever arising from their investigation of me and the statements I have made in this application and the interview procedures conducted.

I understand that any misrepresentation, falsification or material omission of information on my application may result in my failure to receive an offer or, if I am hired, in my dismissal from employment. I also understand that all offers are conditioned upon the results of any inquiry about me from outside sources or third parties being satisfactory to WesCorp in its sole discretion. A copy of this authorization may be used to obtain information and verify statements made by me from third parties and outside sources.

I understand if I am employed by WesCorp my employment will be at-will, which means that either WesCorp or I may terminate my employment at any time, for any reason, with or without cause, and with or without advance notice. The completion of this Application does not, of course, bind either party to any specific terms, conditions or period of employment.

Date _____ Signature of Applicant: _____

All phases of employment at WesCorp are based strictly upon the qualifications of the individual as related to the essential functions of the position. WesCorp complies with all applicable laws prohibiting employment discrimination, including discrimination based on race, sex, sexual orientation, color, religion, national origin, ancestry, age, marital status, veteran or military status, physical handicap, disability, medical condition and pregnancy.

**BONDING IS A CONDITION OF EMPLOYMENT – AN EQUAL OPPORTUNITY EMPLOYER
THIS APPLICATION IS THE PROPERTY OF WESTERN CORPORATE FEDERAL CREDIT UNION**



The following information is required for **Equal Employment Opportunity (EEO)** and Affirmative Action reporting. Your help is needed for compliance. Please complete the following items. ***THIS WILL BE KEPT SEPARATELY FROM YOUR APPLICATION/RESUME.**

Social Security Number	Name (Last, First, Middle Initial)	Zip Code (Home)	Date
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Check all of the Following that are Applicable:

Gender:

Female Male

Veteran/Disabled Status:

Vietnam Era Veteran Disabled Veteran Disabled (Non-Veteran)

***EEO Category:**

White Black (African/American) Hispanic
 Asian or Pacific Islander American Indian or Alaskan Native
 Other (Specify): _____

*Definitions:

White: All persons having origins in any of the Caucasian peoples of Europe, North Africa, or the Middle East (not of Hispanic origin).

Black: All persons having origins in any of the Black racial groups of Africa (not of Hispanic origin).

Hispanic: All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

Asian or Pacific Islander: All persons having ancestry in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, India, Japan, Korea, the Philippine Islands, Polynesia, Indonesia, and Samoa.

American Indian or Alaskan Native: All persons having ancestry in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

For Human Resources Use Only

Location	Job Code	Department Number	Point of Decision	Disposition
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WESCORP[®]

Apply On-line @ www.wescorp.org
Jobline (909) 394-6460
Human Resources Fax (909) 305-1396

WesCorp's Locations

Corporate Office

924 Overland Court
San Dimas, CA 91773-1750

Temecula Office

43460 Ridge Park Dr.
Temecula, CA 92590

San Leandro Office

14709 Catalina St.
San Leandro, CA 94577-1082

Seattle Office

835 S. 192nd St. Suite 1400
SeaTac, WA 98148

Idaho Office

2429 Bank Dr.
Boise, ID 83705

Our Core Values

“Commitment to Core Values” is a major component of the annual performance evaluation process at WesCorp, and such commitment is critical to successfully accomplishing the strategies that will carry us to our vision. Just as your personal values guide your behavior and the decisions you make in your personal life, our WesCorp values must guide the individual and collective behavior of the WesCorp staff. This includes the decisions we make and the paths we choose when allocating resources like time, money and staff. Our collective beliefs as a staff, management team, and board are reflected in these Core Values:

- Integrity
- Trust & Mutual Respect
- Teamwork & Cooperation
- Professional Development
- Excellence
- Quality Service